

**Highland Meadows Estates HOA
Pool Key Distribution Form**

Homeowner's Name: _____

Street address: _____

Phone number: _____

Driver's license number: _____

Email address: _____

- The Highland Meadows Estates Homeowner's Association distributes one pool key per residence. The keys are numbered for tracking purposes.
- The pool key is the responsibility of the homeowner. Do not loan your key to anyone.
- The pool keys cannot be duplicated. If you lose your key, contact the Pool and Park committee chairman for a replacement key. Replacement keys are \$25 each. Duplicated keys will be confiscated and owner may be subject to penalty.
- When you sell your home, your pool key must be returned to the homeowner's association and the "Pool Key Release Form" must be completed prior to closing. Homeowners without a signed "Pool Key Release Form" at closing will be charged \$200.
- By accepting and using the pool key, you agree to abide by the homeowner's association Pool Rules, including the fee and assessment charges listed above.

Pool Key Number:

Homeowner's
Signature: _____ Date: _____

Pool Committee
Chairman
Signature: _____ Date: _____